

**GENERAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY**

**RESOLUTION NO. 13-054**

**AMENDING THE POLICY CODE RELATING TO  
NOTICE OF LETTING FOR A CONSTRUCTION CONTRACT..**

WHEREAS, by Resolution No. 08-64 adopted December 17, 2008, the Board amended the Mobility Authority Procurement Policies to ensure conformity with applicable federal rules and regulations; and

WHEREAS, by Resolution No. 12-016 adopted February 29, 2012, the Board adopted the Mobility Authority Policy Code ("Policy Code") as a non-substantive codification of all policy resolutions adopted by the Board since 2003; and


WHEREAS, the Executive Director recommends amending the Policy Code to require newspaper publication of a notice of contract letting only when the Mobility Authority is procuring a contract for a federal-aid construction project.

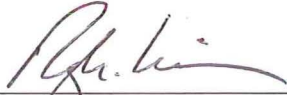
NOW THEREFORE, BE IT RESOLVED, that the Board hereby amends Section 401.037 (Notice of Contract Letting) of the Policy Code to read as set forth in Exhibit 1 to this resolution.

Adopted by the Board of Directors of the Central Texas Regional Mobility Authority on the 28<sup>th</sup> day of August, 2013.

Submitted and reviewed by:

Approved:

  
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Andrew Martin  
General Counsel for the Central  
Texas Regional Mobility Authority

  
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Ray A. Wilkerson  
Chairman, Board of Directors  
Resolution Number: 13-054  
Date Passed: 8/28/2013

**EXHIBIT 1 TO RESOLUTION NO. 13-054**

Section 401.037 of the Policy Code is amended to read as follows:

**401.037 Notice of Contract Letting**

(a) Each notice of contract letting must provide:

- (1) the date, time, and place where contracts will be let and bids opened;
- (2) the address and telephone number from which prospective bidders may request bid documents; and
- (3) a general description of the type of construction, services, or goods being sought by the authority.

(b) The authority shall post a notices of contract lettings and any addenda to a notice on its website (www.ctrma.org) for at least two weeks before the date set for letting of a contract.

(c) Notice of a contract letting for a federal-aid project shall also be published in the officially designated newspaper of the authority ~~at least once, and no less~~ no later than three weeks before the date set for letting of the contract.

(d) The authority may also publish a notice of contract lettings in the *Texas Register*, trade publications, or such other places that the authority determines will enhance competition for the work.

(e) The date specified in the notice may be extended if the executive director, in his or her sole discretion, determines that the extension is in the best interest of the authority. All bids, including those received before an extension is made, must be opened at the same time.

~~(f) As a courtesy the authority will attempt to post notices of contract lettings on its website, as well as any addenda thereto. Potential bidders and interested parties should not, however, rely on the website for notices and addenda, as the notice required under subsections (b) and (c) shall constitute the only official notice.~~